Knights of Columbus

Louisiana State Financial Secretaries Association

Minutes of the Annual Financial Secretaries Association Meeting

May 6 & 7, 2017

Saturday, May 6, 2017

The annual meeting of the Louisiana State Financial Secretaries Association was held in Baton Rouge, Louisiana, on Saturday and Sunday, May 6 and 7, 2017.

1. Call to Order - David K. Landry (7275), LSFSA President, at 9:00 am

   David mentioned that due to a resignation, we had a vacancy in the office of Secretary and he appointed Tommy Rodrigue (8932) as Secretary and appointed Mike Callais (9000) as Treasurer and Neil Fontenot (8901) as Acting Warden.

2. Verification of Travel Cards – Neil Fontenot (8901), Acting Warden

3. Opening Prayer – Chris Dufrene Jr. (7350), Vice-President

4. Pledge of Allegiance – David K. Landry (7275), President

5. Verification of Roll of Officers - Tommy Rodrigue (8932), Secretary

   Officers attending are:
   - David K. Landry (7275), President
   - Chris Dufrene, Jr. (7350), Vice-President
   - Tommy Rodrigue (8932), Secretary
   - Mike Callais (9000), Treasurer
   - Neil Fontenot (8901), Acting Warden
   - Leonce Waguespack (11349), Two Year Trustee
   - Malcolm Faucheaux (1817), Parliamentarian

   Officers not attending:
   - Gladwin M. Ball (5022), Three Year Trustee
   - Robert Coco (3208), One Year Trustee

6. Nomination for Supreme Convention – Chris Dufrene (7350) nominated David K. Landry (7275), President, as Delegate to the Supreme Convention. David accepted the nomination.

   Pete Peragine (5530) motioned to accept the nomination of David K. Landry (7275) by acclamation, seconded by Robert Ricca (1819), all were in favor and the motion passed.
7. Opening Remarks - President David K. Landry (7275) mentioned about continuing to send out notices of dues by email.

8. Introduction of New Financial Secretaries:
   - William Landry (8615)
   - Paul Hebert (5499)
   - Bob Ferguson (6326)
   - Lloyd Bellaire (9415)
   - Paul Tholen (6211)
   - Andrew Boyne (1317)
   - Pete Snatic (320 - Assembly of Lake Charles)

9. Reading of the Minutes of the Previous Meeting - A motion was made by Chris Dufrene (7350), Vice-President, to dispense of the reading of the previous meeting, seconded by Keith Gautreau (8147), all were in favor and the motion passed.

10. Committee Appointments – President David K. Landry made the following appointments:
   - Leonce Waguespack (13349) to chair the Audit Committee
   - Keith Gautreau (8147) to chair the Election Committee
   - John Walker (3779) to chair the Memorial Committee

11. Treasurer Reports - Tommy Rodrigue (8932) displayed on the screen a screen-shot of how we stand from the budget vs. actual for this year on what we spent so far this year. Our balance as of today was $24,091.00, and said the checkbook is balanced and ready for the audit.

    John Walker (3879) made a comment that we are spending more than we are taking in as Income.

    David K. Landry (7275), President, answered that the meals and expenses are going up every year and mentions we do have a surplus in our account and that one day we will have to worry about this spending more than we are taking in. He also mentioned that we are under our budget numbers for the year.

    David K. Landry (7275) made a motion to accept the Treasurer’s Report as read, Robert Ricca (1819) seconded the motion, all were in favor except for 2 Nays, and the motion passed.

12. Proposed Budget – David K. Landry (7275) mentioned that he added a Donation column to the budget as we did not have one and we made a donation last year. The proposed budget was shown on the screen and a $500.00 Donation column was added, and the proposed total Expenses for 2017-2018 is $9,725.00. David also mentioned that if any of us have fellow Financial Secretary friends, to please talk to them and encourage them to come to our meeting.

    Jim Vance (12906) asked how many councils paid their dues this past year and Tommy Rodrigue (8932) answered that 150 councils paid their dues.
Pete Peragine (5530) made a motion to accept the proposed budget as read for the 2017-2018 year, Bob Ricca (1819) seconded the motion, all were in favor and the motion passed.

Bob Ricca (1819) mentioned that we should send the spreadsheet out to the members of the dues payments so we can see who has paid and who has not paid. David K. Landry (7275), President, answered that this is a great idea for next year and said that we as members only have to pay one fee for those members who are both Financial Secretaries and Comptrollers.

13. Nominations of Officers – David K. Landry (7275), President, turned over the meeting to Keith Gautreau, Sr. (8147).
   - Chris Dufrene (7350) nominated David K. Landry (7275) for President
   - Tommy Rodrigue (8932) nominated Chris Dufrene (7350) for Vice-President
   - Mike Callais (9000) nominated Tommy Rodrigue (8932) for Secretary
   - Chris Dufrene (7350) nominated Mike Callais (9000) for Treasurer
   - Keith Gautreau (8147) nominated Bob Ricca (1819) for Warden
   - John Walker (3779) nominated Pete Peragine (5530) for 3 year Trustee

14. Old Business:

Leonce Waguespack (13349) spoke about the Form 990 and said that the form has recently been changed. There are step-by-step instructions on our website at www.lfsfa.org that tells you the rules, who must file the form, and how to file. Leonce advised that Forms 990N and 990EZ are ones that we can file pretty easily, but urged councils to hire an accountant if they must file the 990 Long Form. Leonce also mentioned that if any Financial Secretary didn’t get emails or notices of dues from the Association to please raise your hand or speak to an officer and we can update our records so you can receive all the information you need.

Chris Dufrene (7350) spoke about how David K. Landry (7275) sent out a letter a few weeks ago to all Financial Secretaries about amending the by-laws by adding the Comptrollers to our Association membership in Article 1 of the By-Laws, and the duties of the Vice-President to add to his duties to help the Treasurer to keep records and work side by side with the Treasurer and maintain accurate records, sort of like a check and balance system.

Chris Dufrene (7350) also mentioned amending the by-laws so that our Association’s Past Presidents who are no longer Financial Secretaries can be invited to our meeting to act as advisors to the Association, but will have no voting rights and with no dues to be collected.

Pete Peragine (5530) made a motion to table the proposed changes to the by-laws until our Sunday meeting so we can get the wording right on the propose changes to the by-laws.

15. New Business:

David K. Landry (7275), President, opened up a discussion about possibly removing Association Officers off the Rolls for not performing their duties as Officers and not paying their dues, and will put this topic in the by-laws for next year.
Keith Gautrea (8147) asked to amend the by-laws on Section 4, Article 6, to re-word from “the Treasurer shall mail the notice of dues” to “shall send notice of dues by email or electronically”.

General Agent Dan Cabirac of the New Orleans/Houma Agency walked in and spoke of his agents’ accomplishments of 2016, that his agents sold $185 million in policies, higher than ever. He said he had 2 agents retiring this year and also talked about the turnover in agents and the growing membership and the need for more agents. He also mentioned that Supreme has updated the annuity program in case a Council does not have an agent. He also said Supreme offers a $100 Annuity, which also can help a council reach their goal for Star Council. Dan also mentioned that for councils without an agent who suffer a loss of a member due to death, it is his job is to make sure an agent meets with the surviving relatives.

Bob Ricca (1819) asked Dan if transfers and reinstatements count towards insurance quotas and Dan answered yes. Dan also said that General Agents speaks to someone at Supreme at least 30 times a day, and if any Financial Secretary needs any information, he can find it.

16. Closing Remarks:

David K. Landry (7275), President, asked if there is any more new business or comments on today’s meeting. David said our Luncheon on Sunday will be in the Premier 1 Room at 12:30pm.

David K. Landry’s (7275) President’s closing remarks are that we Financial Secretaries should attend most of the exemplifications in our local area, that it’s our job, especially if a new member is from your own Council.

Bob Ricca (1819) made a motion to adjourn the meeting, Chris Dufrene (7350) seconded the motion, all were in favor and the motion passed.

David K. Landry (7575) mentions that we will have a training class after the meeting for any one who wants to stay and learn. He will go over step by step instructions on membership billing and management.

17. Closing Prayer was led by Chris Dufrene (7350), Vice-President.

Additional comment by John Walker (3779) that he is resigning as Chairman of the Memorial Committee and recommended that Past President Malcolm Faucheux (1817) replace him for Sunday’s meeting, and said that if any Financial Secretary knows of a Past Financial Secretary who died in their area in the last year to notify Malcolm.

The meeting was adjourned until Sunday, May 7, 2017, at 10am.
Knights of Columbus

Louisiana State Financial Secretaries Association

Minutes of the Knights of Columbus

Louisiana State Financial Secretaries Association

May 6 & 7, 2017

Sunday, May 7, 2017

1. Call to Order – President David K. Landry (7275) at 10:12 am

2. Verification of Travel Cards – Mike Callais (9000)

3. Opening Prayer - Chris Dufrene (7350)

4. Pledge of Alliance- Keith Gautreau (8147), Past President

5. Verification of Roll of Officers - Tommy Rodrigue (8932)

Officers attending are:
- David K. Landry (7275), President
- Chris Dufrene (7350), Vice-President
- Tommy Rodrigue (8932), Secretary
- Mike Callais (9000), Treasurer
- Leonce Waguespack (13349), Two Year Trustee
- Malcolm Faucheaux (1817), Parliamentarian

Officers not attending:
- Gladwin M. Ball (5022), Three Year Trustee
- Robert Coco (3208), One Year Trustee

The meeting started with Russell Ruh, Vice-Supreme Master of the 4th Degree, addressing the Association about a possible donation to a new program called the Military Chaplain Fund. They are looking to raise $1.5 million, to help support the Seminarians that want to be Priests in the Military. He mentioned that they are short of their goal of $2,600 and that the support is not only for Catholics, but also for any other religion that’s also in the Military. He also mentioned that suicide is one big problem in the Military, and that if the Association decides to give a donation the check needs to be written to the Knights of Columbus Charities Fund, and in the memo section write “Military Fund”, mail it to Russell Ruh or the State Council, and if anyone wants to make a personal donation, any amount is welcome.
President David K. Landry (7275) mentioned that the Association members could bring up this topic to their local council for a possible donation too.

6. Old Business:

Discussion continued on the re-wording of the by-laws as to a letter or bill on dues on behalf of the President or Vice-President, and also on our Association’s Past Presidents to be invited to our meeting that are no longer Financial Secretaries, to waive their dues, and have no voting rights, to act as an Advisor to the Association as an Honorary Member,

Keith Gautreau (8147) made a motion to accept the re-wording of the by-laws as discussed, Pete Peragine (5530) seconded the motion, all were in favor and the motion passed.

David K. Landry (7275), President, re-opened the Nominations for Officers.

Nominations for President were opened. David Landry (7275) was nominated yesterday, no other nominations.

Nominations for Vice-President were opened. Chris Dufrene (7350) was nominated yesterday, no other nominations.

Nominations for Secretary were opened. Tommy Rodrigue (8932) was nominated yesterday, no other nominations.

Nominations for Treasurer were opened. Mike Callias was nominated yesterday. no other nominations.

Nominations for Warden were opened. Bob Ricca (1819) was nominated yesterday, no other nominations.

Nominations for Three Year Trustee were opened. Pete Peragine (5530) was nominated yesterday, no other nominations.

Nominations were closed by President David K. Landry (7275).

Pete Peragine (5530) made a motion to accept all nominations by acclamation, Peter Snatic (Assembly 320) seconded the motion, all were in favor and the motion passed.

7. Report of the Elections Committee:

Keith Gautreau (8147), Election Committee Chairman, stated that nominations were opened for all positions yesterday and since there were no other nominations today, all Officers were elected by acclamation.
Newly Elected LSFSA Officers for the 2017-2018 Year:

- David K. Landry (7275), President
- Chris Dufrene (7350), Vice-President
- Tommy Rodrigue (8932), Secretary
- Mike Callais (9000), Treasurer
- Bob Ricca (1817), Warden
- Pete Peragine (5530), Three Year Trustee
- Gladwin Ball (5022), Two Year Trustee
- Leonce Waguespack, (13349) One Year Trustee

8. Report of the Memorial Committee:

Malcolm Faucheux (1817) read aloud the names of our recently departed Financial Secretaries:
- Glenn Gilyot (9415)
- Emmet Sellers (6211)
- John Williamson (6211)

9. Report of the Audit Committee:

Leonce Waguespack (13349) submitted Report of the Audit by the 3 Trustees to be part of the Minutes and said the balance of the checkbook was reconciled to the bank statements, and that all was in order.

A motion was made by Pete Peragine (5530) to accept the Elections, Memorial, and Audit Chairman reports as read, Louis Fry (3246) seconded the motion, all were in favor and the motion passed.

10. Closing Remarks - LSFSA Officers’ Closing Remarks:

President David K. Landry (7275) thanked the Association members for electing him as President for a second term, and mentioned, to ask your fellow Financial Secretaries to come to our meetings, and if they have a dispute or complaint to let David know on how to make our meetings better.

Vice-President Chris Dufrene (7350) thanked everyone for electing him for a second term, and said that if there is anything he can do to help anyone to please let him know.

Treasurer Tommy Rodrigue (8932) thanked everyone for electing him Secretary, and if anyone needs help or has any questions, he will do his best to answer them.

Warden Mike Callais (9000) thanked everyone for electing him Treasurer, and said “Ditto” to the last two comments.
Newly Elected Warden Robert Ricca (1819) thanked everyone for electing him Warden and said he will do his best to help the Association.

Newly Elected Three Year Trustee Pete Peragine (5530) said “No comment.”

David K. Landry (7275) said he was elected as a Delegate to the Supreme Convention.

11. Closing Prayer – Chris Dufrene (7350), Vice-President, offered the closing prayer to the Association membership.

12. The Sunday meeting of the LSFSA was Adjourned.

Respectfully Submitted,
Tommy Rodrigue
Secretary
Audit Report

May 7, 2017

The Treasurer’s records were examined and found to be in order.

The bank account was reconciled and as of the last bank statement, the bank account was found to be in agreement with the balance on the books of the Treasurer.

Respectfully Submitted:

Gladwin W. Ball
3-Year Trustee

Leonce P. Waguespack, Jr.
2-Year Trustee

Robert J. Coco
1-Year Trustee
Elections Report

May 7, 2017

President  David Landry  #7275

Vice-President  Chris Duprène, Jr.  #7350

Secretary  Tommy Rodrigue  #8932

Treasurer  Mike Callais  #9000

Warden  Robert Ricca  #1819

3 Year Trustee  Pete Peragène  #5530

2 Year Trustee  Gladwin Ball  #5022

1 Year Trustee  Leonce Waguespack  #13349

Respectfully Submitted:

Gladwin W. Ball  Leonce P. Waguespack, Jr.  Robert J. Coco
3-Year Trustee  2-Year Trustee  1-Year Trustee
Memorial Report

May 7, 2017

Whereas, it has pleased Almighty God, in His infinite wisdom, to withdraw from our midst our well beloved Brothers:

Brother Glenn Gilyot #9415
Brother Emmet Sellers #6711
Brother John Williamson Schneider #6711

And, whereas by the deaths of these Brothers, the Louisiana State Financial Secretaries Association has sustained the loss of exemplary Catholics, zealous members, and worthy Knights, therefore, be it

Resolved that, while we bow in submission to the will of our Heavenly Father, we do none the less mourn the loss of our Brothers who have been taken from us. And, be it further

Resolved that this testimonial of condolence be offered as an expression of heartfelt sympathy.

Respectfully Submitted:

Malcolm G. Faulkner

Gladwin W. Ball 3-Year Trustee
Leonce P. Waguespack, Jr. 2-Year Trustee
Robert J. Coco 1-Year Trustee