

## SAMPLE COUNCIL BILLING SCHEDULE

Billing Quarter	If Payment Due	First Notice Form #423	Second Notice Form #424	Knight Alert Letter Form #KA1	Notice of Intent to Suspend Form 1845	Earliest Date of Form 100	
1-1 TO 3-31	1ST	JAN. 1	DEC. 15	JAN. 15	FEB. 15	FEB. 28	APR. 30
	2ND	FEB. 1	JAN. 15	FEB. 15	MAR. 15	MAR. 31	MAY 31
	3RD	MAR. 1	FEB. 15	MAR. 15	APR. 15	APR. 30	JUNE 30
4-1 TO 6-30	1ST	APR. 1	MAR. 15	APR. 15	MAY 15	MAY 31	JULY 31
	2ND	MAY 1	APR. 15	MAY 15	JUNE 15	JUNE 30	AUG. 31
	3RD	JUNE 1	MAY 15	JUNE 15	JULY 15	JULY 31	SEPT. 30
7-1 TO 9-30	1ST	JULY 1	JUNE 15	JULY 15	AUG. 15	AUG. 31	OCT. 31
	2ND	AUG. 1	JULY 15	AUG. 15	SEPT. 15	SEPT. 30	NOV. 30
	3RD	SEPT. 1	AUG. 15	SEPT. 15	OCT. 15	OCT. 31	DEC. 31
10-1 TO 12-31	1ST	OCT. 1	SEPT. 15	OCT. 15	NOV. 15	NOV. 30	JAN. 31
	2ND	NOV. 1	OCT. 15	NOV. 15	DEC. 15	DEC. 31	FEB. 28
	3RD	DEC. 1	NOV. 15	DEC. 15	JAN. 15	JAN. 31	MAR. 31

### SUPREME COUNCIL ASSESSMENTS

	<u>Levy date</u>	<u>Must be paid by</u>
Per capita	January 1	April 10
Catholic advertising	April 1	July 10
Per Capita	July 1	October 10
Catholic advertising	October 1	January 10