

# Knights of Columbus

## Louisiana State Financial Secretaries Association

Leonce Waguespack, JR ,President

### **MINUTES OF THE ANNUAL FINANCIAL SECRETARIES ASSOCIATION MEETING**

**May 5 and 6, 2007**

The annual meeting of the Louisiana Financial Secretaries Association was held in Alexandria at the Alexandria Riverfront Center on Saturday and Sunday, May 5 and 6, 2007.

#### **SATURDAY, MAY 5, 2007**

The meeting was called to order by **President Leonce Waguespack, Jr. (13349)** at 9:12am. **President Waguespack** mentioned that this years meeting of the Association was in memory of **Past President Eddie O'Brien** who served as President 1998 – 2000.

**Warden Robert Coco (3208)** verified that all present were in possession of a current membership card.

**Vice-President Keith Gautreau (6389)** led the association in the opening prayer.

**3-Year Trustee John Walker (3779)** led the association in the Pledge of Allegiance.

**Secretary Paul Gisclair (7557)** conducted the Roll Call of Officers. All were present.

#### **Nominations Opened for Supreme Convention Delegate:**

**President Waguespack, Jr.** opened the floor for nominations for the delegate for represent the association at the 2007 Supreme Convention in

Nashville, TN. Two names were placed in nomination, Leonce Waguespack, Jr. (13349) and Carl McGee (8058). An election was then held.

Motion was made by **Secretary Paul Gisclair (7557)** accept the meetings of the previous meeting as previously distributed. **Philip Jones (1347)** seconded the motion. **President Waguespack** called for a voice on the motion and the motion carried unanimously.

**President Waguespack** called on **Treasurer Boneno (11921)** for the treasurer report. **Treasurer Boneno (11921)** reported that the balance in the treasury **\$16,688.56**. Collections were good this year 254 councils out of 284 had paid their dues. **Secretary Paul Gisclair (7557)** made a motion to accept the treasurer report as stated. Daren Pouche (2657) seconded the motion. **President Waguespack** called for a voice vote on the motion and the motion carried unanimously.

#### **Introduction of New Financial Secretaries:**

**President Waguespack** called on all new Financial Secretaries to introduce themselves. The following members were introduced:

- **Charles Shepard (10455)**
- **Raymond Patout (10293)**
- **Joel Dupre (7657)**
- **Gerard Toups (3411)**
- **Nathan Arceneaux ( 8898)**
- **Sam Zenthofer (12285)**
- **Ronnie Delatte (6389)**
- **J. Charles Oubre, III (2409)**
- **Henry Jumonville (3425)**
- **John Courouleau, Jr. (10912)**

**President Waguespack** then called on **Trustee Clark Dufrene, Sr.** to report on the results of the election for delegate to supreme convention. **Clark** reported that the winner was current **President Leonce Waguespack, Jr.** Trustee Dufrene, Sr then motioned to have the warden destroy all the ballots from the election. **John Walker (3779)** seconded the motion. The motion

carried **President Waguespack** thanked the association for their vote of confidence.

A nice round of applause was given to these new Financial Secretaries and **President Waguespack** offered the support of all the officers of the association.

**President Waguespack** then offered his opening remarks. He introduced the officers of the Association, the convention chairman John St. Romain. He then offer Brother St. Romain a token of appreciation from the association. He then recognized all the Past Presidents of the Association who were in attendance, John Walker, Clark Dufrene, Charles Shephard, and A.E. Lee. He thanked them for their support of the Association. Leonce then introduce **Ken LaCompte(4156)** chairman of FSPC committee. He thanked him for his time spent training financial secretaries on the use of FSPC. Leonce then stated the motto for the year was T.I.P.S. > Training, Information, Programs, Support. Leonce then recapped the activities for the year. The year began with the state family meeting in June, a conference call with all officers in July to plan for the KCLS training sessions which where held at the end of July. The second board meeting was held in October, followed by the second state family meeting in January. The end of January brought the Grand Knights Day and the third board meeting of the year. The final meeting of the year was held in Marksville on March 31, for the planning of the convention. Leonce then thank **Ken Lecomte(4156)** for his time spent with 23 financial secretaries around the state providing one on one training on FSPC. The board wishes to really express its appreciation for his time spent on this training. Leonce provide information to the Louisiana Knight articles through out the year. Leonce stated that he had receive a request for assistance from the **State Deputy Don Fontentot** and we mailed a letter to all our members requesting cooperation to provide the state council's 1-800 number on the back of the membership cards. The number is provided in case of emergency to contact the state office. Leonce also stated that we are now receiving Bi-monthly information from Supreme on all Financial Secretaries of record.

**President Waguespack** then asked for a motion to donate \$500 to the **Bishop Charles P. Greco Memorial Foudation**. **Malcolm Fauchaux (1817)** made a

motion to donate \$500 to the foundation. Lynn Sonnier (8906) seconded the motion. The motion passed unanimously.

**Leonce** then called on John St Romain for a status on the luncheon. John reported that everything was ready to go and that the luncheon would take place in the Bayou Claire room at 12:30pm. **Frank** asked that if someone was unable to use their luncheon tickets to see the warden that someone else might need them.

### **Committee Appointments:**

**President Waguespack** confirmed the following Committee Chairman appointments:

**Audit Committee: Clark Dufrene, Sr. (7350)**

**Memorial Committee: Clark Dufrene, Sr.(7350)**

**Election Committee: Clark Dufrene, Sr. (7350)**

**FSPC Committee: Ken LeCompte (4156)**

**Hospitality Committee: Frank Boneno (11921)**

**President Waguespack** requested that anyone knowing of a former Financial Secretary who has passed away the past year to please give their name and council number to either Brother Dufrene or Brother Waguesapck.

### **Remarks by Officers:**

**Treasurer Boneno** said that it is still a pleasure to be the treasurer of this great organization. He hoped that he has been able to communicate with the members well. He also stated that the names, numbers and email addresses of all the officers are provided at the bottom of the membership cards. If you need to contact an officer please refer to that list.

**Secretary Gisdair** thanked everyone for coming. He also stated that this association is for the members not the board. He also stated if anyone has an idea, not to be afraid to bring the idea to the board. He referred to the handbook supplement an idea that a member brought up at the 2006

meeting. If you have an idea don't be afraid to bring the idea to the board, it maybe something we can adopt.

**Vice-President Gautreau** mentioned the handbook is very much a work in process and it is something we can all benefit from. He mentioned that from listening to the President talks this morning about the 800 number on the back of the membership cards. He mentioned that this should also be included in the handbook also. He also stated that he had put this information into a word document and that if anyone was interested in getting it from him just to send him an email and he would provide the word document to them instead of everyone having to reinvent the wheel. He concluded by stating that if anyone has anything they would like to see in the supplement to see him.

**Trustee Walker** stated that on the Friday of the convention the committee meetings take place. The committees include Audit, Budget & Finance, Chaplains, Credentials, Elections, Felicitations, Good of the Order, Memorials, Minutes, Resolutions, and Wardens. Walker said he takes a active role in the audit committee. He mentioned that since we as an association make a donation to the Greco fund he wanted to speak a little about the fund. He then gave a talk to the history of the Bishop Greco Foundation and the Christopher Fund: how it was formed to help seminarians, how matches to donations are provided. He mentioned that as of June 31, 2006 the fund had \$962509 and that as of today the fund has hit the million-dollar mark. Fund grew last by \$347000. The idea now is to use that interest to support two of the charities in the state of Louisiana. Notre Dame seminary in New Orleans and St Joseph seminary in St Benedict, La. So gentleman the \$500 donation we make goes to help seminarians and all of us know we need priest. He thank the association for their charity in make the donation and that we continue to pray for our priest and that more young men decide to go into the priesthood.

**President Waguespack** then called for a break in the session.

### **General Insurance Agent Remarks:**

**President Waguespack** introduced **General Agent Scott Willis** from Lake Charles. **General Agent Willis** mentioned that the general agents are getting staffed and how in 2002 he had two field agents and now he has 8 field

agents. He also mentioned that the Knight of Columbus insurance program is among the top 2% of insurance companies. Willis asked that we please mail the second copy of the form 100 to the General Agent rather than handing it to a field agent so that he can get them added to the newsletter. Willis also stated that all new member plans must have a tax id number on the form 100 prior to being submitted to general agent. Willis spoke about the annuities available and the current rates for the annuities. He thanked the financial secretaries for the work that they do.

### **Nomination of Officers 2007-2008:**

**President Waguespack** called upon **Trustee Clark Dufrene** to conduct the nomination of officers.

President – **Keith Gautreu (6389)** nominated **Leonce Waguespack, Jr. (13349)**. There were no other nominations and nominations for President were closed until Sunday.

Vice-President – **Dan Landry (8901)** nominated **Keith Gautreu (6389)**. There were no other nominations and nominations were closed until Sunday.

Secretary – **Gordon Gregoire (0970)** nominated **Paul Gisclair (7557)**. There were no other nominations and nominations were closed until Sunday.

Treasurer – **Ken LeCompte (4156)** nominated Frank **Boneno (11921)**. There were no other nominations and nominations were closed until Sunday.

Warden – **Aldon Young (13931)** nominated **Robert Coco (3208)**. There were no other nominations and the nominations were closed until Sunday.

Three Year Trustee – **Micheal Tunner (2395)** nominated **John St. Romain (1217)**. **Robert Coco (3208)** nominated **Galdwin Bald (5022)** and **Ken LeCompte (4156)** nominated **A.E. Lee (6326)**. **Galdwin Ball's** nomination

was withdrawn because the by-laws of the association states that a trustee must be a pasted officer of the association. There were no other nominations and nominations were closed until Sunday.

### **General Discussions:**

1. Form #185 – Report of Officers chosen needs to be sent into supreme by the Financial Secretary as soon as elections are completed. It is the responsibility of the Financial Secretary to forward this report to Supreme.
2. The Surge Kit is coming. These kits are to be delivered to the incoming Grand Knight for the new fraternal year.
3. IRS form 990 – It is the council's responsibility to fill this form out and send in to the IRS. The form is due on May 15<sup>th</sup> or 4 ½ months from the end of the accounting period. It is recommended that the council use a CPA for this form. It was stated that in the coming year **ALL** councils' regards of income amount would be required to submit a form. Previously only councils with income over \$25000 were required to submit the form.
4. Reminder every Financial Secretary should have a current copy of the handbook from supreme. If you do not have one you need to get one. The current revision is dated 12/03.
5. We now have a supplement to the handbook that is available to all financial secretaries in the state of Louisiana. This supplement is a good over view of some of the most used forms and also explains some forms added by the state council.
6. It was mentioned that the Association would host a hospitality room in room 710 of the hotel.

### **STATE DEPUTIES REMARKS:**

**President Waguespack** introduced **State Deputy Don Fontenot**. The State Deputy stated that he needed our help, he also thanked the association and the financial secretaries for what we do. He stated that he had received numerous suspensions and that the process goes back 4 or 5 years. He stated that everyone should be using the Membership Conservation Reporting Form and that a copy of the form is available via the state website. He asked that the proposer contact the member

and extend a welcome back. The retention committee to contact the proposer of the member. He then issued a challenge that every council recruit two new members in the next 54 days. That what it will take for the state to make its membership numbers. He asked again that we try to contact the members again and try to save them. If the members have moved to another state forward the member's name and contact information to the state deputy. He will then forward that information to the state deputy of that state so he can then contact the member instead of just scratching them off. He thanked Leonce for the opportunity to address the association.

**Supreme Treasurer: Jack O'Reiley:**

**President Waguespack** then introduced **Supreme Treasurer Jack O'Reiley**. **O'Reiley** stated that this was the best group of Financial Secretaries in the Order. He also mentions that those cannot pay their dues to call the state deputy. He stated that the state deputy can waive per capita dues, and if not to call him (Jack O'Reiley) that supreme can waive the per capita dues if the member is unable to pay due to hardships. He asked that we please be patient with the website. He thanked the association and the financial secretaries for what they do.

There was a motion to adjourn the meeting made by Joe Francis (5935). William Vieira (4222) seconded the motion. President Waguespack called for a voice vote on the motion. The motion passed unanimously and the adjourned at 11:25am.

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**May 5 and 6, 2007**

The annual meeting of the Louisiana Financial Secretaries Association was held in Alexandria at the Alexandria Riverfront Center on Saturday and Sunday, May 5 and 6, 2007.

**Sunday, MAY 6, 2007**

The meeting was called to order by **President Leonce Waguespack, Jr. (13349)** at 9: 20 am. **President Waguespack** mentioned that this years meeting of the Association was in memory of **Past President Eddie O'Brien** who served as President 1998 – 2000.

**Vice-President Keith Gautreau (6389)** led the association in the opening prayer.

**3-Year Trustee John Walker (3779)** led the association in the Pledge of Allegiance.

**Secretary Paul Gisclair (7557)** conducted the Roll Call of Officers. All were present.

**President Leonce** asked if anyone was aware of any Brother Financial Secretary that passed away during the past year so that Brother's name could be included in the memorial report. There were no names to be added.

#### **Nomination of Officers 2007-2008:**

**President Waguespack** called upon **Trustee Clark Dufrene** to conduct the nomination of officers.

President – **Keith Gautreu (6389)** nominated **Leonce Waguespack, Jr. (13349)**. There were no other nominations and nominations for President were then closed. **Leonce Waguespack, Jr.** was elected as President.

Vice-President –There were no other nominations and nominations were then closed. **Keith Gautreau** was elected as Vice-President.

Secretary – There were no other nominations and nominations were then closed. **Paul Gisclair** was elected as Secretary.

Treasurer – There were no other nominations and nominations were then closed. **Frank Boneno** was elected as Treasurer.

Warden – There were no other nominations and the nominations were then closed. **Robert Coco** was elected as Warden.

Three Year Trustee – There were no other nominations and nominations were then closed. **Paul Gisclair (7557)** nominated **Past President Malcolm Faucheux (1817)**.

#### **Remarks by Master Tim Boudreaux**

Thank you for the job you do. I know how hard of a job it is because I am Financial Secretary of my council. You are the backbone of the councils. Keep up the good work. Please keep up your diligence keep up you faith in the Knight of Columbus and by all means do not stop membership drives. Please bring them in.

An election was then held for Three Year Trustee. The nominees were John St. Romain (1217), A.E. Lee (6326), and Malcolm Faucheux (1817). Clark announced that the winner of the election for Three Year Trustee was **Past President A.E. Lee**. There was a motion by **Ken LeCompte (4156)** to destroy the ballots from the election and at the same time motioned to place one vote for all officers as nominated. The motion was second by **Lee Songy (6746)**.

#### **New Business:**

**Leonce** called for discussion on the budget as proposed. There was no discussion on the budget. A motion to approve the 2007-2008 budget as proposed was made by **Joe Bocklud (8615)**, the motion was

