

Knights of Columbus

Louisiana State Financial Secretaries Association

Leonce Waguespack, JR, President

MINUTES OF THE ANNUAL FINANCIAL SECRETARIES ASSOCIATION MEETING

May 5 and 6, 2007

The annual meeting of the Louisiana Financial Secretaries Association was held in Alexandria at the Alexandria Riverfront Center on Saturday and Sunday, May 5 and 6, 2007.

SATURDAY, MAY 5, 2007

The meeting was called to order by **President Leonce Waguespack, Jr. (13349)** at 9:12am. **President Waguespack** mentioned that this years meeting of the Association was in memory of **Past President Eddie O'Brien** who served as President 1998 – 2000.

Warden Robert Coco (3208) verified that all present were in possession of a current membership card.

Vice-President Keith Gautreau (6389) led the association in the opening prayer.

3-Year Trustee John Walker (3779) led the association in the Pledge of Allegiance.

Secretary Paul Gisclair (7557) conducted the Roll Call of Officers. All were present.

Nominations Opened for Supreme Convention Delegate:

President Waguespack, Jr. opened the floor for nominations for the delegate to represent the association at the 2007 Supreme Convention in

Nashville, TN. Two names were placed in nomination, Leonce Waguespack, Jr. (13349) and Carl McGee (8058). An election was then held.

Motion was made by **Secretary Paul Gisclair (7557)** to accept the minutes of the previous meeting as previously distributed. **Philip Jones (1347)** seconded the motion. **President Waguespack** called for a voice vote on the motion and the motion carried unanimously.

President Waguespack called on **Treasurer Boneno (11921)** for the treasurer report. **Treasurer Boneno (11921)** reported that the balance in the treasury was **\$16,688.56**. Collections were good this year 254 councils out of 284 had paid their dues. **Secretary Paul Gisclair (7557)** made a motion to accept the treasurer report as stated. Daren Pouche (2657) seconded the motion. **President Waguespack** called for a voice vote on the motion and the motion carried unanimously.

Introduction of New Financial Secretaries:

President Waguespack called on all new Financial Secretaries to introduce themselves. The following members were introduced:

- **Charles Shepard (10455)**
- **Raymond Patout (10293)**
- **Joel Dupre (7657)**
- **Gerard Toups (3411)**
- **Nathan Arceneaux (8898)**
- **Sam Zenthoefner (12285)**
- **Ronnie Delatte (6389)**
- **J. Charles Oubre, III (2409)**
- **Henry Jumonville (3425)**
- **John Courouveau, Jr. (10912)**

President Waguespack then called on **Trustee Clark Dufrene, Sr.** to report on the results of the election for delegate to supreme convention. **Clark** reported that the winner was current **President Leonce Waguespack, Jr.** Trustee Dufrene, Sr then motioned to have the warden destroy all the ballots from the election. **John Walker (3779)** seconded the motion. The motion

carried. **President Waguespack** thanked the association for their vote of confidence.

A nice round of applause was given to these new Financial Secretaries and **President Waguespack** offered the support of all the officers of the association.

President Waguespack then offered his opening remarks. He introduced the officers of the Association, the convention chairman John St. Romain. He then offer Brother St. Romain a token of appreciation from the association. He then recognized all the Past Presidents of the Association who were in attendance, John Walker, Clark Dufrene, Charles Shephard, and A.E. Lee. He thanked them for their support of the Association. Leonce then introduce **Ken LeCompte(4156)** chairman of FSPC committee. He thanked him for his time spent training financial secretaries on the use of FSPC. Leonce then stated the motto for the year was T.I.P.S.; Training, Information, Programs, Support. Leonce then recapped the activities for the year. The year began with the state family meeting in June, a conference call with all officers in July to plan for the KCLS training sessions which where held at the end of July. The second board meeting was held in October, followed by the second state family meeting in January. The end of January brought the Grand Knights Day and the third board meeting of the year. The final meeting of the year was held in Marksville on March 31, for the planning of the convention. Leonce then thank **Ken Lecomte(4156)** for his time spent with 23 financial secretaries around the state providing one on one training on FSPC. The board wishes to really express its appreciation for his time spent on this training. Leonce provide information to the Louisiana Knight articles through out the year. Leonce stated that he had receive a request for assistance from the **State Deputy Don Fontentot** and we mailed a letter to all our members requesting cooperation to provide the state council's 1-800 number on the back of the membership cards. The number is provided in case of emergency to contact the state office. Leonce also stated that we are now receiving bi-monthly information from Supreme on all Financial Secretaries of record.

President Waguespack then asked for a motion to donate \$500 to the **Bishop Charles P. Greco Memorial Foundation**. **Malcolm Faucheux (1817)** made a

motion to donate \$500 to the foundation. Lynn Sonnier (8906) seconded the motion. The motion passed unanimously.

Leonce then called on John St Romain for a status on the luncheon. John reported that everything was ready to go and that the luncheon would take place in the Bayou Claire room at 12:30pm. **Frank** asked that if someone was unable to use their luncheon tickets to see the warden that someone else might need them.

Committee Appointments:

President Waguespack confirmed the following Committee Chairman appointments:

Audit Committee: Clark Dufrene, Sr. (7350)

Memorial Committee: Clark Dufrene, Sr.(7350)

Election Committee: Clark Dufrene, Sr. (7350)

FSPC Committee: Ken LeCompte (4156)

Hospitality Committee: Frank Boneno (11921)

President Waguespack requested that anyone knowing of a former Financial Secretary who has passed away this past year to please give their name and council number to either Brother Dufrene or Brother Waguespack.

Remarks by Officers:

Treasurer Boneno said that it is still a pleasure to be the treasurer of this great organization. He hoped that he has been able to communicate with the members well. He also stated that the names, numbers and email addresses of all the officers are provided at the bottom of the membership cards. If you need to contact an officer please refer to that list.

Secretary Gisclair thanked everyone for coming. He also stated that this association is for the members not the board. He also stated if anyone has an idea, not to be afraid to bring the idea to the board. He referred to the handbook supplement an idea that a member brought up at the 2006

meeting. If you have an idea don't be afraid to bring the idea to the board, it maybe something we can adopt.

Vice-President Gautreau mentioned the handbook supplement is very much a work in process and it is something we can all benefit from. He mentioned that from listening to the President talks this morning about the 800 number on the back of the membership cards. He mentioned that this should also be included in the handbook also. He also stated that he had put this information into a word document and that if anyone was interested in getting it from him just to send him an email and he would provide the word document to them instead of everyone having to reinvent the wheel. He concluded by stating that if anyone has anything they would like to see in the supplement to see him.

Trustee Walker stated that on the Friday of the convention the committee meetings take place. The committees include Audit, Budget & Finance, Chaplains, Credentials, Elections, Felicitations, Good of the Order, Memorials, Minutes, Resolutions, and Wardens. Walker said he takes an active role in the audit committee. He mentioned that since we as an association make a donation to the Greco fund he wanted to speak a little about the fund. He then gave a talk to the history of the Bishop Greco Foundation and the Christopher Fund: how it was formed to help seminarians, how matches to donations are provided. He mentioned that as of June 31, 2006 the fund had \$962,509 and that as of today the fund has hit the million-dollar mark. Fund grew last by \$347,000. The idea now is to use that interest to support two of the charities in the state of Louisiana: Notre Dame Seminary in New Orleans and St Joseph seminary in St Benedict, La. So gentleman the \$500 donation we make goes to help seminarians and all of us know we need priest. He thank the association for their charity in make the donation and that we continue to pray for our priest and that more young men decide to go into the priesthood.

President Waguespack then called for a break in the session.

General Insurance Agent Remarks:

President Waguespack introduced **General Agent Scott Willis** from Lake Charles. **General Agent Willis** mentioned that the general agents are getting

staffed and how in 2002 he had two field agents and now he has 8 field agents. He also mentioned that the Knight of Columbus insurance program is among the top 2% of insurance companies. Willis asked that we please mail the second copy of the form 100 to the General Agent rather than handing it to a field agent so that he can get them added to the newsletter. Willis also stated that all new member plans must have a tax id number on the form 100 prior to being submitted to general agent. Willis spoke about the annuities available and the current rates for the annuities. He thanked the financial secretaries for the work that they do.

Nomination of Officers 2007-2008:

President Waguespack called upon **Trustee Clark Dufrene** to conduct the nomination of officers.

President – **Keith Gautreau (6389)** nominated **Leonce Waguespack, Jr. (13349)**. There were no other nominations and nominations for President were closed until Sunday.

Vice-President – **Dan Landry (8901)** nominated **Keith Gautreau (6389)**. There were no other nominations and nominations were closed until Sunday.

Secretary – **Gordon Gregoire (0970)** nominated **Paul Gisclair (7557)**. There were no other nominations and nominations were closed until Sunday.

Treasurer – **Ken LeCompte (4156)** nominated Frank **Boneno (11921)**. There were no other nominations and nominations were closed until Sunday.

Warden – **Aldon Young (13931)** nominated **Robert Coco (3208)**. There were no other nominations and the nominations were closed until Sunday.

Three Year Trustee – **Micheal Turner (2395)** nominated **John St. Romain (1217)**. **Robert Coco (3208)** nominated **Gladwin Ball (5022)** and **Ken**

LeCompte (4156) nominated **A.E. Lee (6326)**. **Gladwin Ball's** nomination was withdrawn because the by-laws of the association states that a trustee must be a past officer of the association. There were no other nominations and nominations were closed until Sunday.

General Discussions:

1. Form #185 – Report of Officers chosen needs to be sent into supreme by the Financial Secretary as soon as elections are completed. It is the responsibility of the Financial Secretary to forward this report to Supreme.
2. The Surge Kit is coming. These kits are to be delivered to the incoming Grand Knight for the new fraternal year.
3. IRS form 990 – It is the council's responsibility to fill this form out and send in to the IRS. The form is due on May 15th or 4 ½ months from the end of the accounting period. It is recommended that the council use a CPA for this form. It was stated that in the coming year **all** councils regardless of income amount would be required to submit a form. Previously only councils with income over \$25,000 were required to submit the form.
4. Reminder every Financial Secretary should have a current copy of the handbook from supreme. If you do not have one you need to get one. The current revision is dated 12/03.
5. We now have a supplement to the handbook that is available to all financial secretaries in the state of Louisiana. This supplement is a good over view of some of the most used forms and also explains some forms added by the state council.
6. It was mentioned that the Association would host a hospitality room in room 710 of the hotel.

STATE DEPUTIES REMARKS:

President Waguespack introduced **State Deputy Don Fontenot**. The State Deputy stated that he needed our help, he also thanked the association and the financial secretaries for what we do. He stated that he had received numerous suspensions and that the process goes back 4 or 5 years. He stated that everyone should be using the Membership Conservation Reporting Form and that a copy of the form is available

via the state website. He asked that the proposer contact the member and extend a welcome back. The retention committee to contact the proposer of the member. He then issued a challenge that every council recruit two new members in the next 54 days. That what it will take for the state to make its membership numbers. He asked again that we try to contact the members again and try to save them. If the members have moved to another state forward the member's name and contact information to the state deputy. He will then forward that information to the state deputy of that state so he can then contact the member instead of just scratching them off. He thanked Leonce for the opportunity to address the association.

Supreme Treasurer: Jack O'Reilly:

President Waguespack then introduced **Supreme Treasurer Jack O'Reilly**. **O'Reilly** stated that this was the best group of Financial Secretaries in the Order. He also mentions that those members, who cannot pay their dues, to call the state deputy. He stated that the state deputy can waive per capita dues, and if not to call him (Jack O'Reilly) so that supreme can waive the per capita dues if the member is unable to pay due to hardships. He asked that we please be patient with the website. He thanked the association and the financial secretaries for what they do.

There was a motion to adjourn the meeting made by Joe Francis (5935). William Vieira (4222) seconded the motion. President Waguespack called for a voice vote on the motion. The motion passed unanimously and the adjourned at 11:25am.

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MINUTES OF THE ANNUAL FINANCIAL SECRETARIES ASSOCIATION MEETING

May 5 and 6, 2007

The annual meeting of the Louisiana Financial Secretaries Association was held in Alexandria at the Alexandria Riverfront Center on Saturday and Sunday, May 5 and 6, 2007.

Sunday, MAY 6, 2007

The meeting was called to order by **President Leonce Waguespack, Jr. (13349)** at 9: 20 am. **President Waguespack** mentioned that this years meeting of the Association was in memory of **Past President Eddie O'Brien** who served as President 1998 – 2000.

Vice-President Keith Gautreau (6389) led the association in the opening prayer.

3-Year Trustee John Walker (3779) led the association in the Pledge of Allegiance.

Secretary Paul Gisclair (7557) conducted the Roll Call of Officers. All were present.

President Leonce asked if anyone was aware of any Brother Financial Secretary that passed away during the past year so that Brother's name could be included in the memorial report. There were no names to be added.

Nomination of Officers 2007-2008:

President Waguespack called upon **Trustee Clark Dufrene** to conduct the nomination of officers.

President – **Keith Gautreu (6389)** nominated **Leonce Waguespack, Jr. (13349)**. There were no other nominations and nominations for President were then closed. **Leonce Waguespack, Jr.** was elected as President.

Vice-President – There were no other nominations and nominations were then closed. **Keith Gautreau** was elected as Vice-President.

Secretary – There were no other nominations and nominations were then closed. **Paul Gisclair** was elected as Secretary.

Treasurer – There were no other nominations and nominations were then closed. **Frank Boneno** was elected as Treasurer.

Warden – There were no other nominations and the nominations were then closed. **Robert Coco** was elected as Warden.

Three Year Trustee – There were no other nominations and nominations were then closed. **Paul Gisclair (7557)** nominated **Past President Malcolm Faucheux (1817)**.

Remarks by Master Tim Boudreaux

Thank you for the job you do. I know how hard of a job it is because I am Financial Secretary of my council. You are the backbone of the councils. Keep up the good work. Please keep up your diligence keep up you faith in the Knight of Columbus and by all means do not stop membership drives. Please bring them in.

An election was then held for Three Year Trustee. The nominees were John St. Romain (1217), A.E. Lee (6326), and Malcolm Faucheux (1817). Clark announced that the winner of the election for Three Year Trustee was **Past President A.E. Lee**. There was a motion by **Ken LeCompte (4156)** to destroy the ballots from the election and at the same time motioned to place one vote for all officers as nominated. The motion was second by **Lee Songy (6746)**.

New Business:

Leonce called for discussion on the budget as proposed. There was no discussion on the budget. A motion to approve the 2007-2008 budget as proposed was made by **Joe Bocklud (8615)**, the motion was seconded by **Charles Shepard (10455)**. The budget was approved without objection.

Web Page discussion. **Galdwin Ball (5022)** suggested that we contact **Leroy Cates** the state web master. **Leonce** asked about information that members would like to see included on the web site. The following ideas were presented: the by-laws of the association, the handbook supplement, roster of officers, roster of members, questions & answer forum, annual convention registration form, Financial Secretaries Handbook electronic.

Galdwin Ball read a letter from the Congregation of the Sisters of the Holy Family asking for donations to rebuild the Mother House in New Orleans that was destroyed by Hurricane Katrina. He stated that he agreed to bring the letter and read it today to make an appeal to entire body of Financial Secretaries. He stated that he would get the address from the directory and forward a copy of the letter to each council and he hope that each one would respond in kind like his council had.

Committee Reports:

Audit Committee: Trustee Walker confirmed the audit for 2007 by stating that the Treasurer's records were examined and all records were found to be in order. The bank account was reconciled as of the last bank statement and that the bank account was found to be in agreement with the balance on the books of the Treasurer. The three trustees respectfully submitted the audit report. **Dan Poche (2657)** then made a motion that the audit report be accepted and placed in the minutes. The motion was seconded by **Galdwin Ball (5022)**.

Memorial Report: Trustee Dufrene presented the Memorial Committee Report. The names of Walter Laderer (9347), Charles McShane (4156), Eddie O'Brien (4222), Richard Achee (3528), Joseph Jeff David (1998), Marvin Theriot Sr. (10554). The three trustees respectfully submitted the report. **Clarke Dufrene (7350)** made a motion that the memorial report be placed in the minutes. The motion was seconded by **Nathan Arceneaux (8898)** and was passed unanimously.

Elections Committee: Trustee Dufrene presented the Election results of all the officers and submitted the Election report on behalf of the three Trustees. **Trustee Dufrene** made a motion that the election results be placed in the minutes. The motion was seconded by **Ben Sonnier (8906)** and passed unanimously.

FSPC Committee Chairman Kenneth LeCompte provided a recap of areas of the state that he visited last summer to provide one on one training. Kenneth visited most of the state and met with members in very small groups sometimes one on one to provide training on the FSPC program. He mentioned that the training was not just for new FS but that others could learn new functions of FSPC program. He also mentioned that he needed feed back on what information members would like to see included in any future training.

Remarks by Officers:

Vice-President Gautreau thanked the association of re-electing him as vice-president of the association. He stated that if he could be of any help to call him, send him email or a letter, he would be glad to help.

Secretary Gisclair has enjoyed his time in serving the association. He mentioned that he was in the Lafayette, Broussard area and that if anyone needed anything to give him a call he would be glad to help.

Treasurer Boneno said that he appreciate being able to continue as treasurer of the association. It is still a pleasure to be the treasurer of this great organization. He hoped that he has been able to communicate with the members well.

Warden Coco mentioned if you have not picked up our tickets for the luncheon please do so before leaving.

3 Yr Trustee Walker stated that he would like to touch on three topics. First he would like to praise Frank. Frank has told us that he has been able to get 90% of the councils to pay their dues and become part of our association. Secondly John stated that elections would be held next year and that any member who is in good standing and attends the annual meeting can run for any office. Lastly Walker spoke about the Greco foundation and about the card program and how Greco fund gets fund. He mentioned that to get memorial card you should contact Past State Deputy Steve Thomas. Then to use the cards for memorials for members that have past away or maybe ill to have masses said for them. He thanked the association for allowing him to serve on the board and mention he enjoy it.

2 Yr Trustee Dufrene stated the he was glad to be here and was glad to see the members attending. He suggests that members contact neighboring financial secretaries so that we can get more members to the annual meetings. He congratulated the members that ran for 3 year trustee and hope that those not elected would run again in the future for a position on the board. He thanked the association for the opportunity to serve. He spoke of his health problems recently and that the association keeps him in their prayers and God willing he would be here next year.

1 Yr Trustee Faucheux stated that he would like to thank the association for allowing him to serve the last three years and that he looked forward to serving in the future.

Ken LeCompte thank the board for allowing him to continue to be the FSPC chairman for the past year and that hopefully he could continue to serve the association. He also mentioned that he had handouts for any new Financial Secretaries.

President Waguespack thanked the association for electing him as president of the association for another year, and also for selecting him as a delegate for the supreme convention. He appreciates the support of the association for him. He thanked the officers for their support and willingness to help. He also

thanked the members for their patience and attentive. He stated that next year convention would be in Kenner and that **Herb Hille (9623)** would be the chairman for the associations meeting next year. Leonce then mentioned that the luncheon would begin about 12:30pm.

The meeting was ended with a prayer led by **Vice-President Gautreau** and adjourned.

Attest

Paul Gisclair
Secretary